

PRELIMINARY DEVELOPMENT PROGRAMME SCHEDULE 2021

| MONTH | PROGRAMME | DURATION | TARGET AUDIENCE | OBJECTIVE | COST |
|-----------------|---|-----------------|--|---|---------------|
| JANUARY | | | | | |
| | <i>In-house Training tailored throughout the year</i> | | | | |
| FEBRUARY | | | | | |
| 5 | <i>AML For CEOs and Board of Directors</i> | 1 hour | CEO's and Board of Directors of Financial Institutions and Non-Designated Financial Institutions (NDFIs) | To address AML/CFT from a governance perspective. | \$10,000 +gct |
| 23 | <i>Strategic Data Analytics</i> | 3 hours | <ul style="list-style-type: none"> • Executives • Board of Directors • Senior Managers • Management Consultants • Business Analysts | The economic recession, due to COVID-19 Pandemic has caused negative effects on businesses and livelihood. Some companies have, however, leveraged strategic data analytics to adjust their strategies and business models to achieve profitable growth during the recession. This three-hour course will indicate how to recognize weak signals, how to visualize data and how to collect and analyze data for successful strategic decision-making. | US\$250 +gct |
| TBC | ACI FX Global Code Certification Programme (Endorsed by the Bank of Jamaica) | | Players in the FX market | To ensure understanding of the principles of best practices in foreign exchange markets. | TBC |
| MARCH | | | | | |
| 4 | <i>Women in Finance: Leadership in a Pandemic World</i> | 2 hours | Mid-Senior level managers from the financial services sector. | To promote growth and enhancement of women in the financial sector; To explore challenges and opportunities of women in their careers along with smart networking journey. | \$10,000 +gct |
| 17-18 | <i>Certified Credit Professional (CCP) - (Certified by the Chartered Banker Institute</i> | 9 months | Persons involved in the credit process or those who have an interest in the area. | To develop professional competence in making good credit decisions. | US\$3750 +gct |

| | | | | | |
|--------------|--|--|---|---|---------------|
| | <i>Scotland</i>) - Credits towards Chartered Banker MBA | | | | |
| 24-25 | <i>Certified International Financial Planner (CIFP)</i> (Certified by the Chartered Banker Institute-Scotland) - Credits towards Chartered Banker MBA | 9 months | Financial Planners, Account Executives or anyone who has interest in this area. | To develop financial needs analysis skills and relationship management in order to construct accurate financial profile of clients. | US\$4500 +gct |
| APRIL | | | | | |
| 14-15 | <i>Certified International Risk Manager(CIRM)</i> (Certified by the Chartered Banker Institute – Scotland) - Credits towards Chartered Banker MBA | 9 months | Risk Managers, Financial Managers, Fund Administrators, Operations Managers, Insurance Advisors/Brokers, Real Estate Agents/Brokers | To provide participants with the tools to analyze a variety of Enterprise Wide Risk in towards reaching sound risk mitigation decisions. | US\$4,500+gct |
| | <i>Chartered Banker MBA – Semester commences</i> Short Course Available <i>-Banking Technology& Fintech</i> <i>-Financial Crime</i> | Full Programme - 2 Years 12 weeks | Ambitious professionals who are interested in a career in the financial services industry. Individuals that aspire to middle to senior management roles and/or those who wish to demonstrate their professional knowledge and skills and gain a recognized professional qualification for the financial services sector. | To provide an internationally recognized MBA along with the added benefit of Chartered Banker Status from the oldest banking institute in the world (Chartered Banker Institute – Scotland) To facilitate continuous development of knowledge, skills and experience for career enhancement. | TBA |
| 21-22 | <i>Forensic Document Examination Part II</i> | 2 days | Persons who have previously completed forensic document examination workshop and are interested in further knowledge in this area. | This one-day workshop will delve deeper into the fascinating world of handwriting identification with emphasis on digital signatures. It will assist participants in determining falsified digital signatures. | \$15,000 +gct |

| MAY | | | | | |
|---------------|---|----------------|--|--|---------------|
| 12-13 | <i>Regulatory Compliance – The Risk Based Approach</i> | ½ day workshop | Compliance Officers, Risk Officers | To assist participants with the design and implementation of the Risk Based approach in the area of regulatory compliance, taking into consideration the national legal and regulatory framework. | TBC |
| TBC | <i>ACI FX Global Code Certification Programme</i> | | Players in the FX market | To ensure understanding of the principles of best practices in foreign exchange markets. | US\$700 +gct |
| 19-20 | <i>Loan Securities Documentation</i> | 2 days | Staff involved in taking, perfecting and registering securities documents. This includes Lending Officers for corporate and personal loans, securities officers, supervisors and managers of securities department | To secure the well-being of the Institution by ensuring that the securities held are legally correct and enforceable, providing adequate protection. | \$30,000 +gct |
| JUNE | | | | | |
| 9 - 10 | <i>Understanding Financial Statements</i> | 2 days | Persons who would like to improve their working knowledge in interpreting financial statements. | To assist participants in mastering the fundamentals of financial statements and develop a clear understanding of how they work, learn how to interpret them accurately and discover how to use the information to make more effective, better-informed business decisions. | \$30,000 +gct |
| 22 | <i>Fundamentals of the Financial Services Sector</i> | 1 day | Persons working in the financial services sector need to be familiar with the intricacies of the operations in order to be more effective in the performance of their duties. This programme has, therefore, been developed to assist all levels of new employees to the sector accordingly. Persons who would like to pursue a career in the financial services sector will also benefit. | The programme will provide new and aspiring staff of the Financial Services sector with basic knowledge and skills to facilitate the process of orientation. Participants will become more familiar with the operations of the Financial Services sector and be more equipped in carrying out their day-to-day function. | \$15,000 +gct |
| JULY | | | | | |

| | | | | | |
|------------------|---|--------|--|--|--|
| TBC | Successful New Manager (in Partnership with Knowledge Works' Harvard Business School Publishing) | | New and aspiring managers | To enable new and aspiring managers to develop their management skills, confidence and effectiveness while performing their jobs, with training that is integral into their day-to-day workflow. | US\$1050+gct |
| TBC | Culture and Change Leadership (seminar) | 1 day | Managers and executives in services sector | Despite the challenges being experienced with increased customer expectation, digitization and the need to change rapidly in order to survive the global pandemic; organizations must continue to operate at a high-performance level. This seminar will reflect on culture and leadership in the new dispensation. | \$10,000 +gct |
| 15 | ANTI-FRAUD SEMINAR | 1 day | Operations personnel, Security Officers, IT Professionals, Internal/External Auditors, Fraud Examiners, Risk/Compliance Officers | To create awareness of new developments and seek to provide mitigation strategies to combat fraud. | \$10,000 +gct |
| AUGUST | | | | | |
| SEPTEMBER | | | | | |
| 8-9 | Treasury Management | 2 days | Portfolio Risk Managers, Treasury Managers, Operations Managers, Internal/External Auditors, Accountants | To provide techniques to effectively manage the treasury operations. | TBC |
| OCTOBER | | | | | |
| 5-6 | JBA/JIFS 10th Annual AML/CFT Conference | 2 days | Compliance practitioners, comprising: officers of financial institutions who are legally responsible for AML/CFT matters; attorneys at law; front-line staff. and internal and external auditors from the local and regional financial sectors | To raise awareness of the risks that money laundering and terrorist financing pose to the financial sectors, and to promote effective co-operation at the highest levels among member institutions on compliance matters common to the industry; To identify emerging money laundering trends and typologies and to share information and best practices | \$35,000 +gct Full conference \$20,000 +gct 1 Day |
| 7 | Post-Conference Workshop | 1 day | Compliance practitioners, comprising: officers of financial institutions who are legally responsible for AML/CFT matters; attorneys at law; front-line staff; and internal and external auditors from the local and regional financial sectors | | TBC |
| | Chartered Banker MBA – Semester Commences Short Courses Available - Banking Technology & Fintech - Financial Crime | | Ambitious busy professionals who want a career in the financial services industry. | To provide an MBA from an internationally recognized university along with the Chartered Banker Status from the oldest banking institute in the world (Chartered Banker Institute – Scotland) | |

| | | | | | |
|-----------------|---|-------|---|--|--------------|
| 20-21 | <i>Effective Debt Collections Techniques</i> | | Credit officers, relationship managers, sales manager or any professional involved in the area of credit and related products | For businesses to survive and grow it is important to institute measures to ensure a healthy cash flow. Participant will be able to use the information gained from this workshop to improve his/her ability to handle collection situations and make appropriate responses. | \$30,000+gct |
| NOVEMBER | | | | | |
| 4 | <i>Credit Analysis Techniques</i> | 1 day | Credit officers, relationship managers and any professional involved in the area of credit and related products. | To provide more awareness on how to perform effective credit and financial analysis for lending and valuation purposes. Participants will demonstrate improved understanding skills in commercial lending, use various models to assess the suitability of credit applications, identify risk factors which could potentially lead to non-performance, assess the financial health of a company. | |
| DECEMBER | | | | | |
| 2 | <i>SEMINAR: Authenticating Documents</i> | 1 day | Front line staff, operations personnel, compliance officers, fraud investigators, HR officers, Risk Officers, Credit Officers, Internal/External auditors | To address the threats posed by false documentation and identification as well as explore vulnerabilities and techniques necessary for effective fraud detection. | |

CERTIFICATION PROGRAMMES

| | |
|--|---|
| <p>Certified by the Chartered Banker Institute in Scotland (CBI)</p> <ul style="list-style-type: none"> ○ Certified Financial Planner (CFP) – 9 months ○ Certified International Risk Manager Programme (CIRM) – 9 months ○ Certified Credit Professional Programme – (CCP) – 9 months <p>ACI FX Global Code – in Association Cambiste Internationale (ACI) Financial Markets</p> | <p>Collaboration with International Compliance Association:</p> <ul style="list-style-type: none"> ○ International Advanced Certificate in Financial Crimes & Compliance - 9 Months ○ International Diploma in Compliance (12 months) ○ International Diploma in Anti-Money Laundering (12 months) ● International Diploma in Financial Crime Prevention (12 months) |
| <p>CHARTERED BANKER MBA (University of Bangor and Chartered Institute of Bankers) (Scotland) *Intake for Chartered Banker MBA Programme – April and October of each year.</p> | |

NOTE:

- ✚ *Discounts available for members of JBA/JIFS, CAB and CCCU
- ✚ Dates and costs are subject to change without notice
- ✚ *Cost indicated are based on virtual delivery resulting from the constraints of the pandemic. If circumstances change to allow for safe face to face delivery, costs will be adjusted accordingly.

The Jamaica Institute of Financial Services also designs and coordinates customized human capital development programmes specific to the needs of any organization (In-house Programmes)

For further information on any of the above courses, please contact:

The Jamaica Institute of Financial Services

VM Building, 53 Knutsford Boulevard, Kingston 5, Jamaica
Email: info@jifsjm.org Tel: (876) 754-5051-2: Fax: (876) 754-5049